

Wabash.

Employment Guide as it pertains to Student Employment at Wabash

Notice

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Payroll Information needed BEFORE you begin employment:

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I. Electronic Media, Services, and Communication Policy

Introduction

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General Principles

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II. Ownership of Electronic Systems and Services

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Appropriate Use of Electronic Media, Services, and Communication

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III. Confidentiality and Copyright Issues

IV. Professional Conduct Policy and Prohibition against Harassment

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4 Verbal:

5 Visual/Non-verbal

Physical:

Other:

V. Policy on Abuse of Controlled Substances and Alcohol

VI. Notice to Wabash College Employees who are or will be working under Grants from Agencies of the United States Government

VII. Alcohol Policy

VIII. Smoking Policy

IX. Statutory Programs

Worker's Compensation

X. Unemployment Compensation

XI. Work Week

Wabash.

XII. Office Hours

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XIII. Concerns

XIV. Supplemental Retirement

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